

KARNATAK UNIVERSITY, DHARWAD



**STATUTE
GOVERNING CONFERMENT OF
AUTONOMY TO THE
COLLEGES/INSTITUTIONS/UNITS OF
KARNATAK UNIVERSITY, DHARWAD**

KARNATAK UNIVERSITY, DHARWAD

No.K.S&S/Statute/Affln/99-2000/507

Date:24-03-2000

NOTIFICATION

Sub : Statute governing conferment of autonomy to the Colleges/Institutions/Units of Karnatak University, Dharwad.

- Ref* : 1) Inter University Board Resolution No. 28/29, dated 29-05-1999.
2) Academic Council Resolution No.5 dates 19-08-1999.
3) Syndicate Res. No.30 dated 27-8-99.
4) Senate Res. No. 7 dated 30-09-1999.
5) ಸಂ. ಕಛಿ: ಏಮು: (ಸಂಘಟನಾ) 99-2000 : 1607 ಏಮುಕ :5-11-1999.
6) Govt.letter.No. ED 25 UKS 99, dated 18-03-2000.
7) Vice-Chancellor's order dated 20-03-2000.

Adverting to the above, it is hereby notified that the Chancellor has given assent (on 13-03-2000) to the Statute governing the conferment of autonomy to the Colleges/Institutions/Units of Karnatak University.

It is subject to the conditions that the new posts should not be created and extra expenditure should not be incurred in pursuit to conferment of autonomy. It should be managed by utilising the infrastructural facilities and man power within the available source and accreditation to NAAC may be also taken into consideration.

The above assent of the Chancellor is communicated to this University vide Govt. Letter No. referred to at Sl.No.6.

The assented Statute is enclosed herewith.

Encl. : As above

BY ORDER,

Sd/-
REGISTRAR

To,

- 1) The Members of the Senate, Syndicate and Academic Council, KUD.
- 2) The Secretary to Chancellor and Governor of Karnatak, Raj Bhavan, P.B.No.5033, Bangalore-560 001.
- 3) The Secretary to Govt. Education Department (University), M.S. Building, Dr.Ambedkar Beedi, Bangalore-560 001.
- 4) The Registrar (Evaluation), KUD.
- 5) The Finance Officer, KUD.
- 6) The Heads of Offices/Sections, KUD.
- 7) The Deputy Registrar, Academic Section, KUD, along with the concerned original file and ten copies of this notification.
- 8) Special Officer, V.C.'s Secretariat, KUD
- 9) P.A. to Registrar, KUD.

STATUTES RELATING TO AUTONOMOUS COLLEGES

STATEMENT OF OBJECTS AND REASONS

Whereas past experience in the field of University Education have established that the prevailing system of affiliation is drag on, the process of modernisation affecting innovation, curricular development and improvement of standards, there is now an urgent and imperative need to encourage Colleges/Institutions/Units of University with good track record, reputation and potential to achieve higher standards and to impart education which is socially relevant and beneficial. It is therefore proposed that, initially, autonomy be granted in deserving cases to encourage excellence in few chosen disciplines. The Kamatak University in exercise of its subordinate law making powers conferred on it under Sections 36 and 56A makes the following statutes governing the grant, continuation and revocation of autonomy to Colleges/Institutions and Units of the University.

CHAPTER-I

TITLE, PRELIMINARY COMMENCEMENT AND APPLICABILITY :

- 1.1 These STATUTES shall be called " STATUTES RELATING TO AUTONOMOUS COLLEGES, INSTITUTIONS AND UNITS OF KARNATAK UNIVERSITY, 1999".
- 1.2 They shall come into force after assented to by the Chancellor of Karnatak University.
- 1.3 They shall apply to Colleges, Institutions imparting education in Arts, Science, Social Sciences, Commerce, Law, Education and Management Studies.

CHAPTER-II

DEFINITIONS :

- 2.1 In these STATUTES, unless the context otherwise requires,
 - a. "ACT" means The Karnatak State Universities Act, 1976.
 - b. "COLLEGE" means an institution maintained by the University as a Constituent Colleges and includes Affiliated Colleges.
 - c. "INSTITUTION" means any educational institution eligible to avail of the privileges extended by the University as a College affiliated to the University or otherwise.
 - d. "PRINCIPAL" "TEACHERS", "Teachers of the University, and other words not defined in, these STATUTES shall bear the same meanings assigned to them under the Act.
 - e. "GOVERNIG BODY", "Academic Council", "Board of Studies", "Board of Examiners", "Staff Council", "Review Committee" mean, unless the context requires otherwise, such bodies as constituted under these Statutes.

CHAPTER-III

APPLICATION FOR GRANT OF AUTONOMY :

- 3.1 Any College, Institution which has been permanently affiliated to Karnatak University for a continuous period of not less than Ten years, a constituent college shall be eligible to apply for autonomous Status.
- 3.2 Such Colleges, Institutions shall submit an application, in the prescribed form (Annexure-I), in quadruplicate, to the Registrar, Karnatak University, Dharwad.
- 3.3 The applicant shall, along with duly completed application, submit copies of relevant and authenticated supportive documents and shall also pay the prescribed application fee, if any.
- 3.4 The applicant College, Institution shall also make a remittance of Rs.2,500/- (Rupees Two thousand five hundred only) towards the processing fee through a Crossed and Account payee, Demand Draft drawn in favour of The Registrar/Finance Officer, Karnatak University, Dharwad.
- 3.5 The processing fee of Rs.2,500/- (Rupees Two thousand Five hundred only) shall not be reimbursable to the applicant.
- 3.6 All completed applications for grant of Autonomy shall be submitted to the Registrar, on or before the date prescribed by the University.

CHAPTER-IV

PROCEDURE FOR GRANT OF AUTONOMY :

- 4.1 The Syndicate shall constitute a Standing Committee which shall be consist of ;
 - i) The Vice-chancellor or his nominee who shall act as Chairman of the Standing Committee.
 - ii) The Dean of the Faculty concerned.
 - iii) A nominee of the Syndicate;
 - iv) A nominee of the University Grants Commission ;
 - v) A representative of State Council of Higher Education/State Govt./Commissioner of Collegiate Education.
 - vi) A Nominee of All India Council for Technical Education where an application for autonomy has been received from a School of Management Studies.
 - vii) The Director, College Development Council.
 - viii) A nominee of Bar Council of India where an application for autonomy has been received from a Law College or School of Legal Studies.
 - ix) A subject Expert not below the rank of a Professor nominated by the Vice-Chancellor ;
 - x) The Registrar who shall act as a Member/Secretary of the Standing Committee.

- 4.2 Application for autonomy which fulfill the conditions laid down shall be forwarded by the Registrar to the Standing Committee.
- 4.3 The Standing Committee, on receipt of the completed applications, shall visit the College, Institution seeking autonomous status and make such inquiry as it deems fit and file its REPORT To the Registrar.
- 4.4 The Standing Committee, shall, while preparing its REPORT, be guided by, amongst other things, the following illustrative Criteria ;
- a) History of the Institution seeking autonomous Status,
 - b) Physical facilities, library facilities, equipment's, recreational facilities available ;
 - c) Financial resources at the disposal of the management and its capacity to raise additional funds for the development of the college seeking autonomy,
 - d) Whether the applicant college is seeking autonomy for promoting higher standards, for curriculum development or for innovations and experimentations to make education socially relevant and purposeful.
 - e) Academic Reports of the Institution seeking autonomy;
 - f) The Standing of the teaching Staff in Academic Circles and their noteworthy contributions in the field of their specialisations ;
 - g) Degree of academic freedom enjoyed by the faculty members to develop scholarship to engage in research, experimentation and for educational innovations and reforms ;
 - h) Mode of selection of students for admission and appointment of teachers with particular reference to whether adequate opportunities are provided to persons belonging to SC,ST and category -I Groups in the light of reservation norms laid down by the Government from time to time ;
 - i) Whether the College seeking autonomy has at any time engaged in discriminatory conduct falling within the Constitutional prohibitions ;
 - j) Whether the college has undertaken adequate measures, like, Staff preparation, Educational preparations, Institutional preparations to prepare students and the staff for a switch over to an autonomous setting to ensure that the responsibilities accompanying autonomy shall be properly discharged.
- 4.5 The Standing Committee shall, within the time prescribed present its Report to The Syndicate.
- 4.6 The Syndicate shall refer the Report to the Academic Council and then, in the light of the recommendation of the Academic Council, resolve whether the applicant's request for autonomy be granted or rejected.
- 4.7 Consequent upon the recommendation of the Academic Council that the applicant College be granted autonomy, the Syndicate shall transmit all the relevant records to the State Government and on receipt of the State Government's recommendations the University shall send the recommendations of the University and the State Government to the University Grants Commission for obtaining their concurrence.
- 4.8 The Registrar shall, only after the University Grant Commission's concur, intimate the applicant College, Institution about the grant of autonomy, the period for which the applicant shall enjoy autonomous status and the conditions, if any, subject to which such status shall be granted.
- 4.9 The applicant shall, on receipt of information about grant of autonomy, pay within fifteen days, such fee or fees as may be prescribed by the University from time to time.

CHAPTER-V

COMPOSITION, POWERS AND FUNCTIONS OF GOVERNING BODY, ACADEMIC COUNCIL
BOARD OF STUDIES AND BOARD OF EXAMINERS :

5.1 Every autonomous College, Institution shall constitute the following bodies in the manner prescribed and assign them the following functions ;

Provided that improper constitution of the bodies and assignment of functions not contemplated under these statutes shall entail revocation of autonomy granted.

5.2 COMPOSITION, POWERS AND FUNCTIONS OF GOVERNING BODY IN AUTONOMY COLLEGE/INSTITUTION- Annexure-II.

Government Colleges:

Since the Government colleges are directly administered by the State Government concerned, instead of a Governing body or board of management, an Executive Committee may be constituted by all Government autonomous colleges with the following ;

- a) The Governing Body shall consist of ;
 - 1) Not more than 3 persons to be nominated by State government of whom one would be the Chairman ;
 - 2) Two senior-most teachers of the college to be nominated in rotation according to seniority by the principal for a period of two years;
 - 3) One nominee of the University not below the rank of Professor ;
 - 4) One nominee of the University Grants Commission and
 - 5) The Principal of the College...Ex-officio Member Secretary.

II. *University maintained Colleges (Constituent Colleges)*

The Syndicate of the concerned University will constitute a management committee with the representation of the following :

- 1) Three members nominated by the Syndicate of the University.
- 2) Two senior-most teachers of the college to be nominated on rotation by seniority by the Principal for a period of two years ;
- 3) One officer of the Directorate of Higher Education /State council of Higher Education.
- 4) One nominee of the U.G.C.
- 5) The Principal of the college...Ex-officio Member Secretary.

III. *Other colleges : (Including Trust and Minority colleges).*

The autonomous colleges may have the following representation in addition to what is being provided under their respective bye-laws.

- i) The principal shall be the Chairman.
- ii) All the heads of the department in the college.
- iii) Two senior most teachers of the college/Institution.
- iv) A nominee of the University who shall not be below the rank of a Professor.
- v) One Officer of the Directorate of Higher Education, State Council of Higher Education
- vi) A nominee of the University Grants Commission.
- vii) A faculty member nominated by the Principal shall be the Member Secretary.

B) *Term of Members and Meeting :*

- i) The term of the nominated member is two years but may be extended by another term.
- ii) The Governing Body shall meet at least once in three months.

C) *Powers and functions of the Governing Body :*

- i) To lay down conditions of service of teaching and non-teaching staff including their emoluments and allowances, which shall not be inconsistent with the Act, the Statutes, Regulations and Ordinance of the University as well as the orders of the State Government issued from time to time.
- ii) To provide for procedure for selection of teaching and non-teaching staff and to make their appointment which shall not be inconsistent with the Act, the Statutes, Regulations and Ordinance of the University as well as the orders of the State Government issued from time to time;
- iii) To be a disciplinary authority for the teaching and non-teaching staff in accordance with rules and procedure to be laid down by it ;
- iv) All financial matters including investment of College money and control of movable, and immovable properties of the college/Institution, which shall not be inconsistent with the Act, the Statutes, Regulations and Ordinance of the University as well as the orders of the State Government issued from time to time;
- v) Acquisition of movable and immovable property and raising resources for the College/Institution, which shall not be inconsistent with the Act, the Statutes, Regulations and Ordinance of the University as well as the orders of the State Government issued from time to time.
- vi) Fixing the fee and other charges payable by the students of the college/Institution in consultation with the Academic Council and the Finance Committee;
- vii) Delegate, administrative and financial powers to the Principal and other teaching and non-teaching staff of the college/Institution;
- viii) To institute scholarships, fellowships, studentships, Medals and prizes on the recommendation of the Academic Council ;
- ix) To accept donations, endowments to the college;
- x) To approve new programmes of study leading to Degree or Diploma after obtaining the approval of the Academic Council ;
- xi) To constitute Committee for special purposes;
- xii) To perform such other functions necessary for the proper development of the college/Institution to fulfill the objectives underlying the grant of autonomous status.

5.3 COMPOSITION, POWERS AND FUNCTIONS OF THE ACADEMIC COUNCIL. Annexure-III.

a) *COMPOSITION*

- i) The Principal shall be the Chairman.
 - i(a) All Heads of the Departments in the College.
- ii) Four senior most teachers of the College/Institution representing different levels of teaching staff by rotation on seniority of service in the college.

- iii) Atleast, four experts from outside the College/Institution representing professions such as Industry, Commerce, Law, Education, Management and professional studies nominated by the Governing Body of the College/Institution.
- iv) Three Professors of the University nominated by the Vice-Chancellor.
- v) A nominee of the State Government.
- vi) One post graduate student of the College/Institution nominated by the Principal, if P.G. Departments exists.
- vii) One under-graduate student of the College/Institution nominated by the Principal.
- viii) A faculty member nominated by the Principal shall be the member-Secretary.

b) *Term of the Members :*

The term of the nominated member shall be two years except in the case of the student nominee whose term shall be limited to one year or untill he is a student whichever is earlier (he ceases to be a student after the declaration of the result).

c) *Meetings :*

Meeting of the Academic Council shall be held once in every six months.

d) *Functions :*

- i) To consider and approve the proposals, resolutions of the Board of Studies relating to academic matters, which include method of Examination, evaluation.

Provided that the Academic Council may, by assigning reasons, return the proposals recommendations to the Board of studies for reconsideration.
- ii) Make regulations with the approval of H. E. the Chancellor regarding admissions of students to different programmes of studies in the College/Institutions.
- iii) Make regulations for conduct of examination and initiate measure for improving the quality of teaching, students, evaluation and students advisory programmes in the college/Institution.
- iv) Make regulations for sports, extra curricular activities and maintenance and functioning of hostels and sports clubs.
- v) Recommend candidates for conferment of Degrees or Diploma by the University.
- vi) Make recommendation to the Governing Body for the institution of the scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same.
- vii) Make proposal for institution of new programmes of study to the Governing Body.
- viii) Advise and assist Governing Body on academic matters as it may deem fit and perform such other functions as may be assigning to it by Governing Body, pertaining to Academic affairs so that the aims and objectives of granting Autonomous Status are achieved.

5.4 COMPOSITION, POWERS AND FUNCTIONS OF THE BOARD OF STUDIES

a) COMPOSITION :

- i) The Head of the Department concerned shall be the Chairman ;
- ii) Five teachers in the Department with five years' experience in each specialization.
- iii) Two experts in the subject from outside the College/Institution to be nominated by the Academic Council of the College/Institution..
- iv) One expert nominated by the Vice-Chancellor from the panel of six recommended by the College.
- v) One Post-Graduate/Under graduate alumini to be nominated by the Principal.
- vi) The Principal of the College/Institution with the approval of the Academic Council may co-opt experts from outside the College/Institution whenever special courses of study are to be formulated, provided that the Principal or the College/Institution may co-opt any other member of the staff in the faculty for the aforesaid purpose.

b) TERM OF APPOINTMENT

The term of all the nominated members shall be two years and may be extended by two more years.

c) SCHEDULE OF MEETINGS :

The board of Studies shall meet atleast once in a year and the Chairman of the Board of Studies may draw up a schedule for the meeting of the Board of Studies as often as is necessary.

d) POWERS AND FUNCTIONS OF THE BOARD OF STUDIES :

- i) Prepare syllabi for various courses keeping in view the objectives and requirements of the College/Institution for consideration and approval by the Academic Council.
- ii) Suggest methods for innovative teaching and evaluation techniques.
- iii) Suggest panel of examiners to the Academic Council.
- iv) To co-ordinate research, teaching and other academic activities.

5.5 THE COMPOSITION, TERM OF APPOINTMENT, SCHEDULE OF MEETING AND FUNCTIONS AND POWERS OF THE BOARD OF EXAMINERS :

a) COMPOSITION :

The Board of Examiners shall be constituted by the Academic Council from out of the names suggested by the Board of Studies.

- b) The Board of Examiners shall perform functions relating to the conduct of Examinations and shall perform such other functions as may be assigned to it by the Academic Council.

CHAPTER- VI**FINANCE COMMITTEE****THE COMPOSITION, POWERS AND FUNCTIONS OF THE FINANCE COMMITTEE****a) COMPOSITION**

- i) The Principal shall be the Chairman.
- ii) One person to be nominated by the Governing Body of the college for a period of two years.
- iii) One senior-most teacher of the college to be nominated in rotation by the Principal for two years.

The Finance Committee will be an advisory body to the Governing Body and will meet at least twice a year to consider;

- a) The budget estimates relating to the grant received/receivable from UGC other non-government sources and income from fees etc. collected for the activities to undertake the scheme of Autonomy; and
- b) Audited accounts for the above.

CHAPTER VII**PROCEDURE FOR ACCORDING AUTONOMOUS STATUS**

- 7.1 The College/Institution, after having complied with the provisions of statutes shall make a report to the University of such compliance by enclosing all documents in support thereof and indicating its preparedness to function as an autonomous College/Institution.
- 7.2 On receipt of such report under statute, the Registrar shall place it before the Syndicate along with his report indicating whether or not the College/Institution has fulfilled the conditions and terms of letter of intimation and requirements of statutes.
- 7.3 The Syndicate, if satisfied that the conditions stated in letter of intimation and terms of statutes have been fulfilled shall, by resolution grant Autonomous status to the College/Institution indicating the academic year from which such status is granted and subject to such conditions it deems fit to impose.
- 7.4 The Registrar shall, in accordance with the Syndicate resolution, issue a letter granting Autonomous Status as per format in Annexure 'D' with modifications, if necessary.
- 7.5 Autonomous Status shall be granted initially for a period of five years subject to the condition that thirty days before commencement of each academic year the College/Institution shall remit to the University a sum of Rs. 10,000/- (Rupees Ten thousand only) or such other sum prescribed as Annual fee.
- 7.6 The University reserves the right to revoke the autonomous status when the annual fee prescribed is not paid within the time specified above.

CHAPTER -VIII

RIGHTS AND PRIVILEGES OF COLLEGE/INSTITUTION WHICH HAS BEEN GRANTED AUTONOMY

8.1 The affiliated College/Institution which has been granted autonomy shall have autonomy in respect of the following matters, namely;

- i) Prescribing syllabus, courses of study, providing new courses and subject of study.
- ii) Arranging for instructions to students.
- iii) Devising methods of evaluation, examination and tests leading to award of Degrees and Diplomas by the University. Explanations : The Degrees, Diplomas shall be awarded by the University and the name of the College/Institution shall be mentioned in the Degree, Diploma Certificates.
- iv) (a) Admission of students to courses of study in which autonomy is conferred ;

Provided, that no student who does not have the minimum standard of eligibility prescribed for that course shall be admitted to the College/Institution.

Provided, further, that the intake of students shall not exceed, the number fixed by the University and in the event of any violation, the University apart from initiating measures to revoke the autonomy granted, may also initiate such action against the erring College/Institution which the laws in force may permit.

- b) The autonomous College/Institution shall be entitled to frame its rules, bye-laws and regulations which shall not be inconsistent with the Act, the Statutes, Regulations and Ordinances of the University as well as the orders of the Government issued from time to time.
- c) An autonomous College/Institution if it so desires, may start Diploma (Under graduate and post graduate) and Certificate Courses after informing the University.

8.2 AWARD OF DEGREES THROUGH PARENT UNIVERSITIES :

The parent University, alone, reserves the right to award the students evaluated and recommended by autonomous College/Institutions the Degrees and the Diplomas and the University shall devise the format for the Degree, Diploma Certificates. However, the name of the College/Institution shall be mentioned in the Degree, Diploma Certificate.

CHAPTER -IX

REVIEW AND EVALUATION

9.1 Each autonomous College/Institution, shall constitute appropriate bodies to evaluate its academic performance, improvements in standards and to assess how best it has used the autonomous status. Such evaluation shall be done at the end of every academic year and the report of the evaluation shall be submitted to the University every year by 31st of July.

9.2 Syndicate, by resolution, may constitute a Review and Evaluation Committee to monitor the performance of the Autonomous College/Institution at the end of third year. Such committee consist of;

- i) One nominee of the parent University.
- ii) One nominee of the State Council of Higher Education/State Government.
- iii) One nominee of the UGC.
- iv) Two experts from outside the State to be nominated by the University.

The Committee shall review the performance of the autonomous College/Institution every year and submit its report to the Syndicate.

9.3 After the expiry of five years, the autonomous status shall be reviewed by the University and may be renewed depending upon the Reports received from the Review Committee with the prior concurrence of the State Government and U.G.C.

CHAPTER -X

WITHDRAWAL OF AUTONOMY

- 10.1 Syndicate may by a resolution with the prior concurrence of the State Govt. revoke autonomy conferred on the College/Institution after considering the report of the Review Committee after giving due notice to the Governing Body of the Autonomous College/Institution of its intention to revoke autonomy and after taking into consideration representation if any, made by the College/Institution and after being satisfied that the College/Institution has failed to achieve the object underlying the grant of autonomy.
- 10.2 If affiliation granted to the College/Institution by the University under Section 53 of the Act is withdrawn under Section 56 of the Act. then the autonomous College/Institution shall stand withdrawn and revoked automatically.

CHAPTER- XI

PERIODICAL REPORTS AND STATEMENTS :

- 11.1 The College/Institution which has been granted autonomous status shall submit to the University at the end of each academic year, the following in such format as may be prescribed by general or special order of the University.
- i) Number of students enrolled and marks secured by the students in the qualifying examination.
 - ii) Number of students belonging to SC,ST and Category-I and other backward classes that have been granted admission.
 - iii) Full particulars regarding the members of the Governing Body, Academic Council, Board of studies and Board of Examiners.
 - iv) Full particulars about the Teaching staff, their qualifications, research experience/publications, emoluments and nature of work assigned to them.
 - v) Full particulars of curricular, extra-curricular and co-curricular activities undertaken during the academic year.
 - vi) Full particulars of the examinations held and results thereof.
 - vii) Such other reports as may be prescribed or required by the University, from time to time.

CHAPTER -XII

MISCELLANEOUS:

- 12.1 Not with standing the conferring of autonomous status, the autonomous college shall be governed by the provisions of the Act, Statutes, Ordinances and Regulations framed by the University from time to time.
- 12.2 Notwithstanding any of the provisions in these Statutes, the University shall continue to exercise its general powers of supervision over the autonomous College/Institution and may issue such general or special instructions as are necessary which shall be binding on the autonomous College/Institution.
- 12.3 The University Syndicate can at any time substitute, alter, amend, add, omit any of the provisions in the Statutes and can review the Annexures to the Statutes from time to time for promoting the objectives underlying the statutes.

FORMATION OF PROPOSAL BY A COLLEGE FOR GRANT OF AUTONOMY

The proposal will be submitted to the UGC in the following format :

PART-I : BACK-GROUND OF THE INSTITUTION

PART-II : SUPPLY OF INFORMATION BASED ON CRITERIA

1. Academic reputation and provisions : Performance in University Examinations and other academic, cultural activities.
2. Academic attainments of the staff.
3. The mode of selection of students and teachers
4. Physical facilities, i.e. Library, Accommodation and Equipment.
5. Institutional management
6. The financial resources that the management can provide for the development of the institution.
7. The responsiveness of the administrative structure to the views of staff and students.
8. Extent of freedom enjoyed by the staff for advanced scholarships, research and experimentation and involvement in educational innovation and reforms.

PART-III IMPLEMENTATION OF AUTONOMY

Aims and objectives
 Management of College.
 Academic Council - Structure & Functions
 Boards of Studies - Structure & Functions
 Other committees
 Admission Eligibility
 Curricular programme
 Student Evaluation
 Internal Assessment
 External Assessment
 Financial Implications
 Course contents
 Co- curricular and extra curricular activities.

PART-IV : BASIC INFORMATION :

- Name of College.
 Year of Establishment
 Whether private or government or University maintained
 Year of grant of permanent affiliation
 Courses offered
 U.G.
 P.G.
 M.phil.
6. Students Enrolment during last three years
 U.G.
 P.G.
 M.Phil.
 7. Faculty strength categorywise
 (please enclose list of faculty with their qualifications/papers books/ monographs if published)
 8. Administrative, Laboratory and Library staff.
 9. Results during the last five years : percentage of :
 U.G. Ist divisions 2nd divisions over all pass
 P.G. Ist divisions 2nd divisions
 10. Number of M.Phil/Ph.D.s produced during the last three years
 Subject Year M.Phil. Ph.D.
 11. List of journals in the Library.
 12. List of major items of equipment in the college (costing more than Rs.50,000/- each)

RECOMMENDED COMPOSITION AND FUNCTIONS OF BOARD OF MANAGEMENT / GOVERNING BODY/EXECUTIVE COMMITTEE/ MANAGEMENT COMMITTEE

Government Colleges :

Since the government colleges are directly administered by the State government concerned, instead of a Governing body or board of management, an executive committee may be constituted by all government / autonomous colleges with the following :

1. not more than 3 persons to be nominated by State Government of whom one would be the Chairman.
2. two senior-most teachers of the college to be nominated in rotation according to seniority by the principal for a period of two years:
3. one nominee of the University not below the rank of Professor
4. one nominee of the University Grants Commission and
5. The Principal of the College..... Ex-officio Member Secretary

TERM

The term of the nominated members at 1-4 shall be for a period of two years and the same persons except for members at (2) shall be eligible for re-nomination for another term.

MEETING

The Governing Body/ Board of Management shall meet atleast thrice a year.

II University Maintained Colleges :

The Syndicate of the concerned University will constitute a management committee with the representation of the following:

1. Three members nominated by the Syndicate of the University.
2. Two senior-most teachers of the College to be nominated on rotation by seniority by the Principal for a period of two years.
3. One officer of the Directorate of Higher Education /State Council of Higher Education.
4. One nominee of the U.G.C.
5. The Principal of the College.... Ex-officio Member Secretary.

TERM

The term of the nominated members at 1-5 shall be for a period of two years and the same persons except for members at (2) shall be eligible for re-nomination for another term.

MEETING

The Governing Body/ Board of Management shall meet atleast thrice a year.

III Other Colleges (including Trust and Minority Colleges)

The autonomous colleges may have the following representation in addition to what is being provided under their respective bye-laws.

1. Two senior-most teachers of the College to be nominated in rotation according to seniority by Principal for a period of two years.
2. One nominee of the University not below the rank of Professor:
3. One Officer of Directorate of Higher Education/State Council of Higher Education.
4. One nominee of the University Grants Commission.
5. The Principal of the College.

TERM

The term of the nominated members at 1-5 shall be for a period of two years and the same persons except for members at (2) shall be eligible for re-nomination for another term.

MEETING

The Governing Body/Board of Management shall meet atleast thrice a year.

FUNCTIONS :

Subject to the existing provision in the bye-laws of respective college and rules laid down by the State Government, Governing Body* of the above colleges shall have powers to :

- a) Fix the fees and other charges payable by the students of the college on the recommendations of the Finance Committee;
- b) Institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the Academic Council;
- c) Approve institution of new programmes of study leading to degrees and/or diplomas;
- d) Perform such other functions and institute Committees, as may be necessary and deemed fit for the proper development and to fulfil the objectives for which the college has been declared as autonomous.

* Governing Body/Governing Board/Board of Management/ Executive Committee/Management Committee as may be named.

RECOMMENDED COMPOSITION OF THE ACADEMIC COUNCIL AND ITS FUNCTIONS IN AN AUTONOMOUS COLLEGE.

I Composition :

1. The Principal Chairman
2. All, the Heads of Departments in the College.
3. Four teachers of the College representing different categories of teaching staff by rotation on the basis of seniority of service in the College.
4. Not less than four experts from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering etc. to be nominated by the Governing Body.*
5. Three nominees of the University.
6. A faculty member nominated by the Principal Member Secretary.

II Terms of the Members :

The Term of the nominated members shall be two years.

III Meetings.

The Principal shall convene meeting of the Academic Council at least once a year.

IV Functions :

Without prejudice to the generality of functions mentioned, the Academic Council shall have powers to :

- a) Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, the academic regulations, curricula, syllabi and modifications thereof, instructional and evaluation arrangements, methods, procedures relevant thereto etc. provided that where the Academic Council differs on any proposal, it will have a right to return the matter for reconsideration to the Board of Studies concerned or reject it, after giving reasons to do so.
- b) Make regulations regarding the admission of students to different programmes of study in the college.
- c) Frame regulations for conduct of examinations and initiate measures for improving quality of teaching, students, evaluation and student advisory programme in the college.
- d) Make regulations for sports, extra-curricular activities proper maintenance and functioning of the playgrounds and hostels.
- e) Recommend to the Governing Body proposal for institution of new programmes of study.
- f) Recommend to the Governing Body institution of scholarships, studentships, fellowships, prizes and medals and to frame regulations for the award of the same.
- g) Advise the Government Body on suggestion(s) pertaining to academic affairs made by it : and
- h) Perform such other functions as may be assigned by the Governing Body.

* Governing Body/Governing Board/ Board of Management/
Executive Committee/ Management Committee as may be named.

RECOMMENDED COMPOSITION OF THE BOARD OF STUDIES AND ITS FUNCTIONS IN AN AUTONOMOUS COLLEGE.

I Composition :

1. Head of the Department concerned Chairman
2. The teachers of each specialization upto a maximum of five teachers from a department.....Members
Two experts in the subject from outside the college to be nominated by the Academic Council.
3. One expert to be nominated by the Vice-Chancellor from the panel of six recommended by the college Principal.
4. One Post graduate meritorious aluminous to be nominated by Principal.
5. The Chairman, Board of Studies may with the approval of the Principal of the college;
 - a. Co-opt experts from outside the college whenever special courses of studies are to be formulated.
 - b. Co-opt other members of staff of the same faculty.

II Term :

The term of the nominated members shall be two years.

III Meeting :

The Principal of the college shall draw schedule for meeting of the Boards of studies for different departments. The meeting may be scheduled as and when necessary but necessarily once a year.

IV Functions :

The Board of Studies of a department ~~in~~ the college shall;

- a) Prepare syllabi for various courses keeping in view the objectives of the college and national requirement for consideration and approval of the Academic Council;
- b) Suggest methodologies for innovative teaching and evaluation techniques;
- c) Suggest panel of names to the Academic Council for appointment of examiners : and
- d) To coordinate research, teaching extension and other academic activities in the Department /College.

RECOMMENDED COMPOSITION OF THE FINANCE COMMITTEE AND ITS FUNCTIONS IN AN AUTONOMOUS COLLEGE

COMPOSITION :

1. The PrincipalChairman .
2. One person to be nominated by the Governing Body of the college for a period of two years.
3. One senior-most teacher of this college to be nominated in rotation by the Principal for two years.

The Finance Committee will be an advisory body to the Governing Body* and will meet at least twice a year to consider (a) the budget estimates relating to the grant received/receivable from UGC, other non-government sources and income from fees etc. collected for the activities to undertake the scheme of Autonomy and (b) audited accounts for the above.

*Governing Body/Governing Board/Board of Management/ Executive Committee/ Management Committee as may be named.

KARNATAK UNIVERSITY, DHARWAD.

To
The Principal,

Sir,

Sub :

Ref : Your application for grant of Autonomous Status.

The Standing Committee constituted by the University has recommended grant of Autonomous Status to the College for courses in the subject and Syndicate has opined to grant such status approving the recommendation of the Standing Committee and the UGC and the State Government have given their concurrence for grant of Autonomous Status. Now the University intends to grant Autonomous Status to the college from the academic year..... Such grant of Autonomous Status shall be subject to condition herein after mentioned. It is requested that these conditions may be fulfilled along with the requirement of the Status and report submitted to the University as required under Statute.

CONDITIONS FOR GRANT OF AUTONOMOUS STATUS;

To constitute Governing Body in accordance with the provisions of the Statutes.

To shed the Pre-University classes and give an undertaking that the college will devote its efforts for the development of the course of study for which Autonomous Status is granted.

To constitute Academic Council, Board of Studies and Board of Examiners keeping in view the statute appearing in chapter IV and annexure mentioned therein.

To constitute Committees mentioned in Statutes.

Meetings :

The Planning and Evaluation Committee shall meet atleast twice a year but may meet as often as is necessary on the proposal made by the Principal of the College.

Functions and Powers :

The Planning and Evaluation Committee shall plan for the development of the College to prove the standards of teaching and discipline in the College and render advise to the Principal, Governing Body and the Academic Council accordingly.

To advise ways and means to implement different programmes and to advise on general welfare in regard to staff and students.

To advise the Governing Body and Academic Council and other authorities of the Autonomous College for general improvement in the working of the College.

LETTER GRANTING AUTONOMOUS STATUS

To

The Principal

(Name and address of the College)

Sir,

Sub : Grant of autonomous status under Section 56(A) of the Karnataka State Universities Act.

I am directed to inform you that the Syndicate at its meeting held on..... has pleased to consider your application for grant of autonomous status under Section 56(A) of the Karnataka State Universities Act and has resolved to grant autonomous status to the College in the following course of subjects and studies viz.

subject to the terms and conditions mentioned herein under and that may be imposed from time to time by the Syndicate.

1. Autonomous status is conferred for a period of 5 years commencing from the academic year..... subject to the satisfactory report and compliance with the provisions of the Act, Statutes, Regulations, Ordinances of the University and subject to the review every year.
2. College shall offer instructions in the aforesaid Courses or College shall have autonomy in the matter of framing syllabus, course contents, arranging for instructions to students, devising method of examination and evaluation, prepare for award of degrees and diplomas and admission of the students to the aforesaid course.

College shall frame rules and regulations not inconsistent with the Act, Statutes, Ordinances and Regulations with the subject of securing objectives of granting autonomous status. The College shall abide by special and general directions issued by the University from time to time. The University alone shall confer degrees and diplomas. However, subject to the conditions that any such degree and diploma. However, subject to the conditions that any such degrees and diplomas the name of the autonomous college shall be indicated. The autonomous status is conferred and granted subject to the acceptance of the conditions aforesaid and the provisions of the Act, Statutes, Regulations and Ordinances.

REGISTRAR